

Project Reference No. \_\_\_\_\_

Name of the Project: Procurement of food and non-food items for relief distribution to Families hit by Super Typhoon "EGAY"

Location of the Project: Maricos Ilocos Norte

Standard Form Number: SF-Goods-61  
Revised on: May 24, 2004

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
Quotation No: \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Conditions below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached herewith

  
ENGR. MARIBEL MENOR  
BAC Chairman

- NOTE: 1. ALL ENTRIES MUST BE TYPEWRITTEN  
 2. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS  
 3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY  
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS  
 5. G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION  
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	AMOUNT
1	Sardines, 135 grams	1,200	pc		
2	Tuna, 175 grams	400	pc		
3	Canned Beef, 150 grams	800	pc		
4	Noodles, 1.94 oz	1,600	pc		
5	Sando Bag, large	20	pack		

Brand and Model \_\_\_\_\_  
Delivery Period \_\_\_\_\_  
Warranty \_\_\_\_\_  
Price Validity \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item of prices noted above.

Printed Name/Signature \_\_\_\_\_

Tel. No. / Cellphone No. \_\_\_\_\_  
e-mail address \_\_\_\_\_

Date \_\_\_\_\_

ABC - 96,600  
2023-07-22

**PURCHASE ORDER**  
**MARCOS**  
LGU

**COMMISSION ON AUDIT**  
**RECEIVED**  
BY: [Signature] 8/3/23

Supplier : <u>ASHLEY'S GROCERY</u> Address : <u>BRGY. DAQUIOAG, MARCOS, ILOCOS NORTE</u>  TIN : Requesting Office: <u>LDRRMO</u>	P.O. No. : 2023-07-196A Date : 7/28/2023 Mode of Procurement : NP - SVP PR No./s 2023-07- 221
--	--

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>LGU MARCOS, ILOCOS NORTE</u>	Delivery Term : <u>FULL DELIVERY</u>
Date of Delivery : <u>July 28, 2023</u>	Payment Term : <u>30CD from the date of Delivery</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Sardines, 155 grams	1200	26.00	31,200.00
2	pc	Tuna, 175 grams	400	32.00	12,800.00
3	pc	Corned Beef, 150 grams	800	41.00	32,800.00
4	pc	Noodles, 1.94 oz	1600	11.50	18,400.00
5	pack	Sando Bag, Large	20	60.00	1,200.00
<b>(Total Amount in Words)</b>					<b>96,400.00</b>

**(Total Amount in Words) NINETY SIX THOUSAND FOUR HUNDRED PESOS**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]  
LEON VICTOR ARUJO  
Signature over Printed Name of Supplier

Very truly yours,

[Signature]  
HON ANTONIO V. MARIANO  
Signature over Printed Name of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Municipal Mayor  
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

\_\_\_\_\_  
Secretary to the Sanggunian

\_\_\_\_\_  
Date

**BIDS AND AWARDS COMMITTEE  
RESOLUTION RECOMMENDING AWARD OF CONTRACT**

**PROCUREMENT OF FOOD AND NON-FOOD ITEMS FOR RELIEF DISTRIBUTION TO FAMILIES HIT BY SUPER  
TYPHOON EGAY**

**BAC RESOLUTION NO. 2023-08-359D**

**PRESENT:**

MARIELLE MENOR, CE  
MAGNA R. MACALMA, CPA  
DONNA BLESS A. ISAAC, EnP  
CESAR B. CARULLO, MD  
GENEROSA RUCILLE E. RASALAN  
CYNTHIA G. ABLOG, RSW  
ANGELITO A. RAQUEL

BAC Chairman  
BAC Vice Chairman  
BAC Member  
BAC Member (ob)  
BAC Member  
BAC Member  
BAC Member

**OTHER PRESENT:**

ROSEMARIE C. SABLOT

BAC Secretariat Head

WHEREAS, the Municipal Government of Marcos, Ilocos Norte thru the Bids and Awards Committee (BAC) has received quotations on **July 28, 2023** for **PROCUREMENT OF FOOD AND NON-FOOD ITEMS FOR RELIEF DISTRIBUTION TO FAMILIES HIT BY SUPER TYPHOON EGAY;**

WHEREAS, the hereunder bidder who quoted the above-stated project committed the following quotations:

DEALER/BIDDER	OFFERED BID PRICE
1. <b>ASHLEY'S GROCERY</b>	<b>PHP. 96,400.00</b>

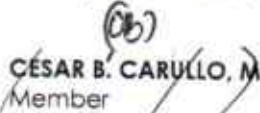
WHEREAS, the quotation offered by **ASHLEY'S GROCERY** is evaluated as the most complying and responsive quotation;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved to recommend unanimously the award of contract for **PROCUREMENT OF FOOD AND NON-FOOD ITEMS FOR RELIEF DISTRIBUTION TO FAMILIES HIT BY SUPER TYPHOON EGAY**, in accordance with the Request for Quotation of **ASHLEY'S GROCERY**, of Brgy. **Daquioag, Marcos, Ilocos Norte** a total of **NINETY SIX THOUSAND FOUR HUNDRED PESOS (Php. 96,400.00)** being the most responsive, acceptable and complying bid.

Done in the Municipality of Marcos, Ilocos Norte this 28<sup>th</sup> day of July, 2023

  
MARIELLE MENOR, CE  
BAC Chairman


  
MAGNA R. MACALMA, CPA  
BAC Vice Chairman


  
CESAR B. CARULLO, M.D.  
Member

  
CYNTHIA G. ABLOG, RSW  
Member

  
ROSEMARIE C. SABLOT  
BAC Secretariat

  
DONNA BLESS A. ISAAC, EnP  
Member

  
GENEROSA RUCILLE E. RASALAN  
Member

  
ANGELITO A. RAQUEL  
Member

APPROVED:

  
HON. ANTONIO V. MARIANO  
Municipal Mayor