



EXECUTIVE ORDER NO. 015
Series of 2023

REORGANIZING THE EXECUTIVE COMMITTEE (EXECOM) AND TECHNICAL WORKING GROUP (TWG) OF THE GENDER AND DEVELOPMENT (GAD) FOCAL POINT SYSTEM (GFPS) OF THE LOCAL GOVERNMENT UNIT OF MARCOS, ILOCOS NORTE.

WHEREAS, pursuant to Section 36 of Republic Act No. 9710, otherwise known as the Magna Carta of Women (MCW), all government departments, including the attached agencies, offices, bureaus, state universities, and colleges, government-owned and controlled corporations (GOCCs), local government units and all other government instrumentalities shall adopt gender mainstreaming as a strategy to promote women's human rights and eliminate gender discrimination in their systems, structures, policies, programs and processes and procedures;

WHEREAS, Sections 36 (c) of the Implementing Rules and Regulations (IRR) of the MCW provides that all concerned government agencies and instrumentalities mentioned above shall establish and strengthen their GFPS or similar GAD mechanism to catalyze and accelerate gender mainstreaming within the agency;

WHEREAS, Section 16 and 17 of the Local Government Code of 1997 provides every local government unit the promotion of the general welfare and the provision of basic services and facilities and implement Programs, Projects, and Activities (PPAs) within its territorial jurisdiction;

WHEREAS, the Municipality of Marcos reorganizes the composition of the Executive Committee and Technical Working Group of the Gender and Development Focal Point System to update its membership in order to strengthen the implementation of this Executive Order.

WHEREFORE, premises considered and by virtue of the powers vested in me under the laws of the Republic of the Philippines, **I, ANTONIO V. MARIANO**, Municipal Mayor of the Municipality of Marcos, Ilocos Norte, do hereby reorganize the Executive Committee and Technical Working Group of the Gender and Development Focal Point System of the Local Government Unit of Marcos, Ilocos Norte and order the following:

Section 1. Executive Committee (ExeCom). Composition. The Executive Committee of the Gender and Development Focal Point System (GFPS) shall be composed of the following:

Chairperson:

HON. ANTONIO V. MARIANO

Municipal Mayor

Vice Chairperson:

HON. RHONEL ALLAN M. COLOMA

Municipal Vice Mayor

Members:

HON. TELWIN B. TAPAOAN

SBM, Chair, Comm. on Appropriations

HON. JANICE A. DELA CRUZ

SBM, Chair, Comm. on Women & Family Welfare

HON. SAMUEL G. COLOMA
CYNTHIA ABLOG, RSW

President, LnB
Mun. Social Worker & Development Officer

MARLYN DESIREE GACULA
DR. CESAR B. CARULLO

PPW II, GAD Focal Person
Municipal Health Officer





MARK CHRISTIAN A. RASALAN, CPA, MBA
MAGNA R. MACALMA, CPA
IMELDA C. MANUEL
DONNA BLESS A. ISAAC, EnP

EVELYN I. VILLANUEVA
ENGR. MARIELE MENOR
JOSE B. PACORSA
GENEROSA RUCILLE E. RASALAN
SHAINA MARIE G. COLOMA
ANGELITO A. RAQUEL
PMAJ. JONEVALE T. MARAMAG
RICHELLE ORTEGA
RUENA P. ROSQUITA
MONICA A. BENIGNO
NESTOR PASCUAL

ALVIN COLOBONG
JENSEN PASCUA
MARGARITA KABIGTING

JANAH SALVADOR

Municipal Accountant
Municipal Budget Officer
Municipal Treasurer
Mun. Planning & Development
Coordinator
Municipal Civil Registrar
Municipal Engineer
Municipal Assessor
Municipal Agriculturist
Executive Assistant
LDRRMO
Chief of Police, PNP/MPS
PNP Women's Desk Officer
Representative, DepEd Elementary
Representative, DepEd Secondary
Vocational School Administrator,
TESDA-MAIS
Representative, PWD
CSO Representative
CSO, Ilocos Norte BHW
Federation
CSO, Ragas San Juan Farmers
Association

Secretariat: **Municipal Social Welfare and Development Office**

Section 2. Executive Committee. Chairperson. Functions. The Chairperson of the Executive Committee of the Gender and Development Focal Point System (GFPS) shall have the following functions:

- a. Issue policies or other directives that support gender mainstreaming in the guidelines, plans, programs, projects, activities, and services of the local government unit as well in its budget, systems processes, and procedures of the local government unit including the creation, strengthening, modification, or reconstitution of the Gender and Development Focal Point System; and
- b. Ensure the implementation of the Gender and Development Planning and Budgeting and approve the Gender and Development Accomplishment Report and other Gender and Development-related reports of the local government unit as maybe required by the Magna Carta of Women-Implementing Rule and Regulations, duly endorsed by the GFPS-Executive Committee and with the assistance of the GFPS-Technical Working Group.

Section 3. Executive Committee. Members. Functions. The Members of the Executive Committee of the Gender and Development Focal Point System (GFPS) shall have the following functions:

- a. Provide policy advice to the Local Chief Executive (LCE) to support and strengthen the GFPS and LGU's gender mainstreaming efforts;
- b. Direct the identification of GAD strategies, programs, activities, projects, and targets based on the results of the gender analysis and gender assessment, taking into account the identified priorities of the LGU and gender issues and concerns faced by the LGU's constituent and employees;





- c. Ensure the timely submission of the LGU GAD Plan and Budget, GAD Accomplishment Report, and other GAD-related reports to DILG, which shall be consolidated for submission to PCW and appropriate oversight agencies;
- d. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD budget;
- e. Build and strengthen the partnership of the LGU with concerned stakeholders such as women's groups or CSOs, national government agencies, GAD experts, and advocates, among others, in pursuit of gender mainstreaming;
- f. Recommend awards and incentives to recognize outstanding GAD programs, projects, and activities or individuals who have made exemplary contributions to GAD.

Section 4. Executive Committee. Secretariat. Functions. The Secretariat of the Executive Committee of the Gender and Development Focal Point System (GFPS) shall have the following functions:

- a. Assist the Gender and Development Focal Point System Executive Committee in the performance of their roles and responsibilities;
- b. Facilitate the provision of administrative and logistic services;
- c. Take the lead in the preparation of the meeting agenda; and
- d. Ensure the documents of the GFPS meetings and GAD-related activities.

Section 5. Technical Working Group (TWG). Composition. The Technical Working Group of the Gender and Development Focal Point System (GFPS) shall be composed of the following:

Chairperson: **HON. EDUARD T. MENDOZA,**

Chair, Comm. on Rules, Laws, Ethics and Privileges, and Appropriations

Members: **JOEY A. FRANCISCO**
GLENDIA DELA CRUZ
ADEL B. PACQUING
JENNIFER DELA CRUZ
OLIVER R. BASUG
IEZEL AMOR REYES

MLGOO VI
Midwife, MNAO-Designate
Nurse I

Secretariat: **NOVELYN MALINAY**

Administrative Officer
EMS II, MENRO-Designate
Local Treasury Operations Officer
Day Care Worker I

Section 6. Technical Working Group (TWG). Overall Functions. The general functions of the Technical Working Group are the following:

- a. Facilitate the gender mainstreaming efforts of the LGU through the GAD planning and budget process;
- b. Formulate LGU GPB in response to the gender gaps and issues faced by their constituencies, including their women and men employees;
- c. Assist in the capacity and competency development and provide technical assistance to the offices or units of the LGU. In this regard, the Technical Working Group shall work with the Human Resource Development Office on the





- development and implementation of a capacity development program on GAD for its employees, as necessary;
- d. Coordinate with the various units/offices of the LGU and ensure their meaningful participation in strategic and annual planning exercises GAD, including the preparation, consolidation, and submission of GAD Plans and Budgets (GPBs);
 - e. Lead the conduct of advocacy activities and the development of IEC materials to ensure critical support of local elected officials, department heads and staff, and relevant stakeholders to the GAD Focal Point System and gender mainstreaming;
 - f. Monitor implementation of GAD-related programs, activities, and projects and suggest corrective measures to improve their implementation;
 - g. Prepare and consolidate LGU GAD ARs and other GAD-related reports; and
 - h. Provide regular updates and recommendations to the LCE or GFPS ExeCom regarding GFPS' activities and the progress of the LGU in gender mainstreaming based on the feedback and reports of concerned LGU offices/units, stakeholders, and constituents.

Section 7. Technical Working Group. Secretariat. Functions. The Secretariat of the Executive Committee of the Gender and Development Focal Point System (GFPS) shall have the following functions:

- a. Assist the Gender and Development Focal Point System Technical Working in the performance of their roles and responsibilities;
- b. Facilitate the provision of logistic services;
- c. Take the lead in the preparation of the meeting agenda; and
- d. Ensure the documents of the Technical Working Group meetings and GAD-related activities.

Section 8. Gender and Development Focal Point System (GFPS). General Duties and Functions. The general members of the Gender and Development Focal Point System shall have the following general duties and functions, to wit:

- a. Lead in mainstreaming GAD perspectives in LGU policies, plans, and programs. In the process, they shall ensure the assessment of the gender-responsiveness of systems, structures, policies, programs, processes, and procedures of the LGU based on the priority needs and concerns of constituents and employees, and formulation of recommendations, including their implementations;
- b. Assist in the formulation of new policies, such as the GAD code, in advancing women's empowerment and gender equality;
- c. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of sex-dis-aggregated data or GAD database serve as basis in performance-based gender-responsive planning and budgeting;
- d. Coordinate efforts of different divisions/offices/units of the LGU and advocate for the integration of GAD perspectives in all their systems and processes;





- e. Spearhead the preparation of the annual and performance-based LGU GAD Plan and Budget (GPB) in response to gender issues and or concerns of their locality and in the context of the LGU mandate; and consolidated the same following the format and procedures prescribed by the PCW, DBM, and NEDA in the Joint Circular 2011-1. The GFPS shall likewise be responsible for submitting the consolidated GAD Plans and Budgets (GPBs) of the LGU;
- f. Lead in monitoring the effective implementation of the annual GPB, GAD Code, and other GAD-related policies and plans;
- g. Lead the preparation of the annual LGU GAD Accomplishment Report (GAD AR), and other GAD Reports that may be required under the Magna Carta for Women (MCW);
- h. Strengthen linkages with other LGUs or organizations working on women's rights and gender and development to harmonize and synchronize GAD efforts at various levels of local governance;
- i. Promote and actively pursue the participation of women and gender advocates, other civil society groups, and private organizations in the various stages of the development planning cycle, giving special attention to the marginalized sectors; and
- j. Ensure that all personnel of the LGU, including the planning and finance officers (e.g., accountants, budget officers, and auditors), are capacitated on GAD. Along this line, the GFPS will recommend and plan an appropriate capacity development program on gender and development for its employees as part of and implemented under the regular human resource development program.

Section 9. Linkage. The Gender and Development Focal Point System Technical Working Group shall establish linkage with other existing bodies/local councils on women and may invite other line agencies/organizations to participate in its meetings and activities.

Section 10. Repealing Clause. All executive orders, proclamations, rules, and regulations, previous issuances or parts thereof, inconsistent with the provisions of this Order, are hereby repealed, amended, and modified accordingly.

Section 11. Effectivity. This Executive Order shall take effect immediately.

DONE in the Municipality of Marcos, Ilocos Norte, this 22nd day of March 2023.


HON. ANTONIO V. MARIANO
Municipal Mayor

