



EXECUTIVE ORDER NO. 003
Series of 2023

AN ORDER DESIGNATING A FOCAL PERSON FOR THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) OF THE MUNICIPALITY OF MARCOS, ILOCOS NORTE

WHEREAS, Section 1 of Republic Act No. 10691 provides the amendment of Section 3 of the Republic Act No. 8759, otherwise known as the “Public Employment Service Office Act of 1999,” and states that there shall be established in all provinces, cities, and municipalities a Public Employment Service Office, hereinafter referred to as ‘PESO,’ which shall be operated and maintained by local government units (LGUs);

WHEREAS, Section 1 of the same Republic Act states that PESOs shall be linked to the regional offices of the Department of Labor and Employment (DOLE) for coordination and technical supervision and to the DOLE central office to constitute the national public employment service network;

WHEREAS, Section 4 of the same Act mandates the LGU to establish a monitoring system wherein establishments operating in the locality shall report the following relevant labor market information to the concerned office of the LGU;

WHEREAS, in order to fully implement the good purpose of the law, a PESO Focal Person shall be designated to ensure the prompt delivery of information and provide employment services by identifying employment opportunities in every agency of the Municipality

WHEREFORE, premises considered and by the powers vested in me under the laws of the Republic of the Philippines, **I, RHONEL ALLAN M. COLOMA**, Acting Municipal Mayor Marcos, Ilocos Norte, hereby designate **MS. CYNTHIA G. ABLOG**, as Public Employment Service Office Focal Person of the Municipality of Marcos, Ilocos Norte and order the following:

Section 1. Functions. The PESO Focal Person shall have the following functions:

1. Encourage employers to submit to the PESO regularly a list of job vacancies in their respective establishments to facilitate the exchange of labor market information between job seekers and employers by providing employment information services to job seekers, both for local and overseas employment, and recruitment assistance to employers;
2. Develop and administer testing and evaluation instruments for effective job selection, training, and counseling;
3. Provide persons with entrepreneurship qualities and access to the various livelihood and self-employment programs offered by both government and non-government organizations at the provincial, city, municipal, and barangay levels by undertaking referrals for such programs;
4. Undertake employability enhancement training or seminars for job seekers, as well as those who would like to change careers or enhance their employability;
5. Provide employment or occupational counseling, career guidance, mass motivation, and values development activities;
6. Conduct pre-employment counseling and orientation to prospective local and, most significantly, overseas workers;
7. Provide reintegration assistance services to returning Filipino migrant workers;





8. Prepare and submit to the local sanggunian an annual employment plan and budget, including other regular funding sources and budgetary support of the PESO; and
9. Perform such functions as to fully carry out the objectives of this Act.

Section 2. Repealing Clause. All executive orders, proclamations, rules, regulations, previous issuances, or parts thereof inconsistent with the provisions of this Order are hereby repealed, amended, and modified accordingly.

Section 3. Effectivity. This Executive Order shall take effect immediately.

DONE in the Municipality of Marcos, Ilocos Norte, this 9th day of January 2023.


HON. RHONEL ALLAN M. COLOMA
Acting Municipal Mayor

