



Republic of the Philippines  
Municipality of Marcos  
Province of Ilocos Norte



**OFFICE OF THE BUILDING OFFICIAL**  
**CIVIL/STRUCTURAL PERMIT**

APPLICATION NO.

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C/SP NO.

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BUILDING PERMIT NO.

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**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)**

OWNER/APPLICANT		LAST NAME		FIRST NAME		M.I.	TIN	
FOR CONSTRUCTION OWNED		FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY				
BY AN ENTERPRISE								
ADDRESS: NO., STREET		BARANGAY,		CITY/MUNICIPALITY		ZIPCODE		TELEPHONE NUMBER
LOCATION OF CONSTRUCTI LOT NO.		BLK NO.		TCT NO.		TAX DEC. NO.		
STREET		BARANGAY		CITY/MINICIPALIT				
<b>SCOPE OF WORK</b>								
<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> RENOVATION	_____		<input type="checkbox"/> RAISING	_____			
<input type="checkbox"/> ERECTION	<input type="checkbox"/> CONVERSION	_____		<input type="checkbox"/> DEMOLITION	_____			
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	_____		<input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE	_____			
<input type="checkbox"/> ALTERATION	<input type="checkbox"/> MOVING	_____		<input type="checkbox"/> OTHERS (Specify)	_____			

**BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)**

<b>NATURE OF CIVIL/STRUCTURE WORKS:</b>		
<input type="checkbox"/> STAKING	<input type="checkbox"/> ERECTION/LIFTING	<input type="checkbox"/> PRESTRESS WORKS
<input type="checkbox"/> EXCAVATION	<input type="checkbox"/> CONCRETING FRAMING	<input type="checkbox"/> MATERIAL TESTING
<input type="checkbox"/> SOIL STABILIZATION	<input type="checkbox"/> STRUCTURAL STEEL FRAMING	<input type="checkbox"/> STEEL TOWERS
<input type="checkbox"/> PILING WORKS	<input type="checkbox"/> SLABS	<input type="checkbox"/> TANKS
<input type="checkbox"/> FOUNDATION	<input type="checkbox"/> WALLS	<input type="checkbox"/> OTHERS(Specify) _____
PREPARED BY: _____		

**BOX 3**

DESIGN PROFESSIONAL PLANS AND SPECIFICATIONS	
<p>_____</p> <p><b>CIVIL/STRUCTURAL ENGINEER</b> (Signed and Sealed Over Printed Name)</p> <p>pp</p>	
Address:	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

**BOX 4**

SUPERVISOR / IN-CAHRGE OF CIVIL/STRUCTURAL WORKS	
<p>_____</p> <p><b>CIVIL/STRUCTURAL ENGINEER</b> (Signed and Sealed Over Printed Name)</p> <p>Date _____</p>	
Address:	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

**BOX 5**

<b>BUILDING OWNER</b>		
<p>_____</p> <p>(Signature Over Printed Name)</p> <p>Date _____</p>		
Address		
C.T.C. No	Date Issued	Place Issued

**BOX 6**

<b>WITH MY CONSENT: LOT OWNER</b>		
<p>_____</p> <p>(Signature Over Printed Name)</p> <p>Date _____</p>		
Address		
C.T.C. No	Date Issued	Place Issued

**BOX 7**

RECEIVED BY:	DATE
<b>FIVE (5) SETS OF CIVIL/STRUCTURAL DOCUMENTS</b>	
<input type="checkbox"/> CIVIL/STRUCTURAL DESIGNS COMPUTATIONS PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHERS (Specify) _____

**BOX 8**

<b>PROGRESS FLOW</b>					
	IN		OUT		PROCESSED BY
	DATE	TIME	DATE	TIME	
<b>CIVIL/STRUCTURAL</b>					
<b>OTHERS (Specify)</b>					

**BOX 9**

**ACTION TAKEN:**

**PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:**

1. That under Article 1723 of the Civil Code of the Philippines, the engineer (or architect) who drew up the plans and specifications for the building/structure is responsible for damages if within fifteen (15) years from the completion of the building/structure the same should collapse due to defect in the plans or specifications or defect in the ground. The engineer or architect who supervises the construction shall be solidarily liable with the contractor should the edifice collapse due to defect in the construction or the use of interior design.
2. That the proposed civil/structural works shall be in accordance with the civil/structural plans filed with this office and in conformity with the latest National Structural Code of the Philippines, the National Building Code and its IRR.
3. That prior to any construction activity, a duly accomplished prescribed **"Notice of Construction"** shall be submitted to the Office of the Building Official.
4. That upon completion of the construction, the licensed full-time inspector and supervisor/in-charge of construction works shall submit the entry to the logbook duly signed and sealed to the Building Official including as-built plans and other documents and shall also accomplish and submit a certificate of completion stating that the civil/structural works conform to the provisions of the National Structural Code of the Philippines, the National Building Code and its IRR.
5. That this permit is null and void unless accompanied by the building permit.

**PERMIT ISSUED BY:**

**ENGR. MARIELLE MENOR**  
**ACTING BUILDING OFFICIAL**  
(Signature Over Printed Name)

Date \_\_\_\_\_

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