



Republic of the Philippines
Province of Ilocos Norte
MUNICIPALITY OF MARCOS

GENDER AND DEVELOPMENT OFFICE

Head: Hon. Antonio V. Mariano, Municipal Mayor
GAD Focal Person: Marlyn Desiree M. Gacula
Mobile No. 09171555723

FRONTLINE SERVICES:

DEVELOPMENT OF PROGRAMS, PROJECTS AND ACTIVITIES (PPAs) TO RESPECT PROTECT AND FULFILL THE RIGHTS OF WOMEN AT THE SOCIO-CULTURAL, ECONOMIC AND POLITICAL SPHERES.

SCHEDULE OF SERVICES:

Monday to Friday 8:00am-12:00am 1:00pm-5:00pm

THE SERVICE:

To ensure equality of status and condition of and relations between women and men in the development process by actively participating directly in all programs, projects and activities that would deliberately address gender issues and concerns affecting the full development of women.

HOW TO AVAIL OF THE SERVICE:

Step	The Client Shall	The Service Provider Shall	It Will Take	Responsible Person/s
1	Secures and accomplishes GAD Form from GAD Office.	Provides GAD Form and briefs client on how to accomplish.	3 days	GAD Focal Person, Department Heads
2	Identifies and integrates gender issues and concerns of PPAs in the GAD Form.	Checks PPAs to comply gender issues.		GAD Focal Person
3	Submits accomplished GAD Form to GAD Office.	Checks accomplished GAD Form	10 minutes	GAD Focal Person
Total Response time: 36 Hours & 10 minutes				