



EXECUTIVE ORDER NO. 002 Series of 2021

REACTIVATING THE BUSINESS ONE STOP SHOP (BOSS) IN THE MUNICIPALITY OF MARCOS, ILOCOS NORTE

WHEREAS, pursuant to Republic Act No. 9485, otherwise known as the Anti - Red Tape Act (ARTA), all government instrumentalities are mandated to provide efficient and effective delivery of services to the public by reducing bureaucratic red tape and preventing graft and corruption, and providing penalties thereof;

WHEREAS, the business permits renewal and registration are housed in one roof with every participating department and other national agencies converged for an easy and speedy process;

WHEREAS, there is a need to implement a service delivery system in business permit processing for the convenience of businessmen and investors and to attract even more business locators in the municipality;

WHEREAS, the Business One Stop Shop (BOSS) is among the leading strategies being pursued by this Municipality to improve its business and investment climate, which seeks to shorten, simplify and create a business-friendly permit process, thus raising the satisfaction level of the applicants and generating local revenues for the municipality;

WHEREAS, there is a need to reactivate the said program to ensure the continuous implementation of the process;

WHEREFORE, premises considered and by virtue of the powers vested in me under the laws of the Republic of the Philippines, **I, ANTONIO V. MARIANO**, Municipal Mayor of the Municipality of Marcos, Ilocos Norte, do hereby reactivate the Business One Stop Shop (BOSS) and order the following:

Section 1. Composition. The Business One Stop Shop (BOSS) Members shall be composed of the following:

Office of the Mayor

Rosemarie J. Juan
Jenah J. Balicao
Frances Claire M. Doropan

Office of the Municipal Assessor

Jose B. Pacorsa
Blesly Battulayan
Nathaniel Smith

Municipal Treasury Office and Business Permit and Licensing Office

Imelda C. Manuel
Flordeliza C. Agdinaoy
Rosemarie C. Sablot
Renie Pascual
Rosemarie Badua

Municipal Planning and Development Office

Donna Bless A. Isaac
Vannesa T. Garcia
Zandra Lyne C. Navarro

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Municipal Health Office

Cesar B. Carullo
Adel B. Paquing
Glenda D. Dela Cruz

Municipal Engineering Office

Marielle Menor
Mark Jansen M. Calape
Shaina Jennifer Ofilas

Bureau of Fire Protection

Augustus B. Ebina
Marc Joseph Cabrera
John Loraine P. Domingo

Philippine National Police - Marcos Police Station

Jestoni Navarro
Roderick Taylan
Jasmin F. Rason

Section 2. Functions. The BOSS Members shall have the following functions:

1. Facilitate the preparation, coordination and execution of the Business One Stop Shop;
2. Provide basic information about the process flows of the Business One Stop Shop;
3. Establish a database containing all relevant information, facts and figures;
4. Coordinate with other offices, specifically the Municipal Treasury Office, Municipal Engineering office, Municipal Health Office, Municipal Planning and Development Office, Bureau of Fire Protection and Permit and Licensing Office of this Municipality;
5. Perform such other related functions.

Section 3. Repealing Clause. All executive orders, proclamations, rules, regulations, previous issuances or parts thereof, inconsistent with the provisions of this Order are hereby repealed, amended and modified accordingly.

Section 4. Effectivity. This Executive Order shall take effect on January 4, 2021 to January 20, 2021.

DONE in the Municipality of Marcos, Ilocos Norte this 4th day of January 2021.


HON. ANTONIO V. MARIANO
Municipal Mayor

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